

**St. Mary School System  
Electronic Device Permission Form**

**This form must be filled out and returned to the school office before devices will be allowed on the school network or used in the building. New devices must be registered as purchased during the school year.**

**STUDENT**

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

(Please Print)

I wish to use the following telecommunication or other electronic device for instructional purpose while on campus. Please list any device that you may be using on campus.

Phone Brand: \_\_\_\_\_ Phone # \_\_\_\_\_ Other Device(s) \_\_\_\_\_

I have read the guidelines for BYOD (Bring Your Own Device) and the Responsible Use Policy regarding the system's technology resources and use of student-owned electronic devices and agree to abide by their provisions. I understand that violation of these provisions may result in suspension or revocation of system access and revocation of permission to use my personal electronic device for instructional purposes while on campus.

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

---

**PARENT/GUARDIAN**

Name: \_\_\_\_\_

(Please Print)

I have read the Responsible Use Policy regarding the school system's technology resources and use of student-owned electronic devices. I understand that the system is not responsible for loss or damages of any nature to the personal electronic device(s). Tracking software for the device is recommended.

\_\_\_\_\_ I give permission for my child to use his or her personal electronic device(s) at school for instructional purposes while on campus.

\_\_\_\_\_ My child will not be bringing a personal electronic device to school at this time.

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

---

## BYOT Rules for SMSS

To bring your mobile electronic device to school, you must follow these rules:

1. Devices must be registered with Ms. Webb in the library. NO devices will be registered without permission forms completed.
2. Devices are to be used with teacher permission, for educational purposes only, and only during class hours or lunch. Devices may be used for personal interests during lunch, within the Diocesan Social Media Policy guidelines.
3. You are not allowed to take pictures at any time without teacher authorization.
4. No texting is allowed during class hours.
5. You may not use your device to damage the school network or any devices in the system, or to change network or system settings. If you are suspected of doing so, the school may access your personal device.
6. You may not use your device to cheat on assignments, quizzes or tests, etc. If you are suspected of doing so, the school may access your personal device.
7. You must follow the guidelines of the Diocesan Social Media Policy at all times.

**Not following these rules will result in the loss of electronic device privileges during the school day.**

I have read, understood, and agree to comply with the rules above.

Signature \_\_\_\_\_

Date \_\_\_\_\_

### DIOCESE OF OWENSBORO CATHOLIC SCHOOLS

#### SOCIAL MEDIA POLICY FOR STUDENTS

In order to establish guidelines for students' use of social media, the Diocese of Owensboro Catholic Schools Office promulgates the following policy. The intent is to ensure that students' use of social media is consistent with the purpose and mission of Catholic school education.

This policy does not attempt to articulate all required or proscribed behavior by students. Students must understand that one's personal use of social media is public in nature, and individuals give up any expectation of privacy when they engage in electronic communication. Students using social media, either for school or personal use, must be vigilant in representing themselves as responsible members of the Catholic school community when taking part in electronic communication that can be viewed publicly.

Guidelines for the use of social media by Catholic school students:

1. Students are expected to be respectful toward their peers when using social media. Bullying, harassment, disrespect, or threatening statements toward other students through social media will be addressed as a disciplinary issue if it has a negative effect on the safe and orderly environment of the school.

2. Students are expected to be respectful toward school personnel and other adult members of the school community when using social media. Communication that is disrespectful toward school personnel or other adult members of the school community will be addressed as a disciplinary issue.
3. School personnel are discouraged from accepting students as “friends” on a social networking site such as Facebook, and vice-versa.
4. Students should not post photos or videos of other members of the school community on social networking sites without their permission. Inappropriate graphics and/or images should never be posted by students on social networking sites. If activity of this nature interferes with the safe and orderly environment of the school, it will be addressed as a disciplinary issue.

In the Gospel of Mark, Jesus is asked, “Which commandment is the most important of all? Jesus replied, The most important one is this: ‘Listen, Israel! The Lord our God is the only Lord. Love the Lord your God with all your heart, with all your soul, with all your mind, and with all your strength.’ The second most important commandment is this: ‘Love your neighbor as you love yourself.’ There is no other commandment more important than these two.” (Mark 12.28-29)

The Catholic schools of the Diocese of Owensboro are committed to fostering a school environment based on Gospel values. Proactively teaching students about the appropriate boundaries of social media is a critical part of establishing and maintaining a truly Christian school environment.